

## Director of Community Engagement

### Ministry Description

**Date:** June 2022

**Supervisor:** Mother Sandy Richter (Pastor)

**Status:** Part-Time (10 hours per week)

**Pay:** \$20/hour

**Primary Purposes of Role:** In order to expand our efforts in being a “neighborhood church cultivating God’s peace in faithful action,” we are looking for a qualified candidate to oversee community engagement with other ministries and social services on the west side of Chicago.

#### Gifts Needed

- Excellent interpersonal skills
- Discernment
- Initiative and problem-solving
- High Administrative capabilities
- Clear written and oral communication; proficiency with Canva and various social media platforms

#### Duties

##### 1. Connection (40%)

- Establish and maintain neighborhood partnerships in line with COPA’s vision and mission.
- Attend COPA worship services at least 2x/month (if not a regular attender).
- Serve as a person of peace on behalf of COPA in the neighborhood, while gathering other persons of peace to join our ministry.

##### 2. Recruitment (30%)

- Cast community engagement vision to congregation.
- Recruit volunteers for engagement opportunities based on gifts, interests, passion, and needs of partner organizations.

##### 3. Administration (20%)

- Coordinate with ministry partners to oversee maintenance of onsite Community Fridge.
- Coordinate with Ministry Admin to utilize social-media to advertise community events.
- Meet with Pastor 1x/week for supervision and collaboration.

##### 4. Prayer (10%)

- Our desire is that a deep inner life of faith will feed our outward expressions of faithful action. As such, we expect the Director of Community Engagement to spend concentrated time in prayer and discernment in conjunction with leading us into outward forms of mission.