



NORTHERN *Seminary*

BIBLICAL • MISSIONAL • PERSONAL

MDiv Equivalency Assessment Process

All applicants to the DMin program who do not have a Master of Divinity degree will need to have an MDiv Equivalency Assessment completed. The process is as follows:

1. Submit [DMin Application](#) (excluding academic essay) and **Application Fee**.
2. Submit the **official transcript** for a two-year, theologically-oriented degree with a minimum of 52 semester or 78 quarter hours from an accredited institution.
3. Submit **official transcripts** for any other graduate-level course work in addition to that degree.
4. Submit the **MDiv Equivalency Assessment Fee** (\$100).

Following the submission of all of the above, an MDiv Equivalency Articulation will be completed, and the results will be communicated to you by the Office of Admissions.

If you believe an error has been made in your Equivalency Articulation, you may submit an appeal by sending a letter of formal appeal to the Doctor of Ministry Office. The letter should include four sections:

- a. State the specific category in which you are appealing the assessment (Biblical Studies, Church History, Christian Thought, Ministry Studies, or Electives).
- b. Note what decision in that category you would like to appeal.
- c. Offer a concise rationale for the specific appeal.
- d. Attach syllabi (and/or other documentation as applicable) for each specific course in which you are appealing the decisions(s) reflected in the assessment.

**Northern Seminary
Doctor of Ministry Program
MDIV EQUIVALENCY**

Admission to a Doctor of Ministry program requires a Master of Divinity degree, or its educational equivalent from an accredited institution with at least a 3.0 (B) average.

Northern Seminary uses the following template to determine whether an applicant who has not earned an accredited MDiv degree meets the minimum number of masters- level courses and hours to qualify for MDiv equivalency.

Category	Semester Hours	Quarter Hours
Biblical Studies (OT and NT courses)	12	18
Church History	6	9
Christian Thought (Theology & Ethics)	8	12
Ministry Studies	20	30
Electives	26	39
Total Hours	72	108

- A MDiv Equivalency Assessment will be considered for those students who have earned a two-year, theologically-oriented degree equivalent to a minimum of 52 semester hours or 78 quarter hours from an accredited institution.
- There is a \$100 MDiv Equivalency Assessment Fee. Before an MDiv Equivalency Assessment will be completed, the following must be submitted: DMin Application, Application Fee, Official Transcripts, and MDiv Equivalency Assessment Fee.
- After the Seminary completes the assessment, if it is determined that the student is more than 12 semester hours or 18 quarter hours deficient, those hours must be completed prior to being reconsidered for admission.
- After being admitted, students who need to complete courses toward MDiv Equivalency will be required to enroll in classes for graded credit from an accredited institution to complete the balance of course work.
- Grades for courses taken toward Equivalency must be recorded before the student is permitted to register for the final Doctor of Ministry course, *Thesis Design*.
- Many Masters-level courses that students may need to take for equivalency will be available through Northern's on-campus, weekend, intensive, and online course options. However, students may take courses at any accredited institution.

For more information on issues related to MDiv equivalency as an admission requirement for the DMin degree please contact the Office of Admissions at (630)620-2108 or admissions@seminary.edu



Master of Divinity Equivalency Worksheet

Hours: Choose an item.

Student: _____

Cum GPA: _____

Institution: _____

Degree: _____

Biblical Studies (Required 12-semester 18-quarter)

Hours

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Total: _____

<u>Other Institutions Attended:</u>

Church History (Required 6-semester or 9-quarter)

1. _____
2. _____
3. _____

Total: _____

Christian Thought (Required 8-semester or 12-quarter)

1. _____
2. _____
3. _____
4. _____

Total: _____

Ministry Studies (Required 20-semester or 30-quarter)

- | | | | |
|----------|-------|-----------|--------------|
| 1. _____ | _____ | 7. _____ | _____ |
| 2. _____ | _____ | 8. _____ | _____ |
| 3. _____ | _____ | 9. _____ | _____ |
| 4. _____ | _____ | 10. _____ | _____ |
| 5. _____ | _____ | 11. _____ | _____ |
| 6. _____ | _____ | | |
| | | | Total: _____ |

Electives (26-semester or 39-quarter)

- | | | | |
|----------|-------|-----------|--------------|
| 1. _____ | _____ | 7. _____ | _____ |
| 2. _____ | _____ | 8. _____ | _____ |
| 3. _____ | _____ | 9. _____ | _____ |
| 4. _____ | _____ | 10. _____ | _____ |
| 5. _____ | _____ | 11. _____ | _____ |
| 6. _____ | _____ | | |
| | | | Total: _____ |

Grand Total Hours: _____

Summary: Student is _____ semester hours or _____ quarter hours deficient and will need to take additional courses in order to gain MDiv equivalency. Specifically, the student needs to complete:

Prepared By: Choose an item.

Dean Approval: _____

Date: [Click here to enter a date.](#)