

Outreach

Community Ministries

Restoring Hope,
Providing Opportunities

Outreach Community Ministries, Inc. (OCM) is a Christian, community service organization seeking to attract and hire a diverse staff of highly competent professional employees.

Position Title: **Full-time Warehouse Manager (Temporary)**

Department: **Jubilee Furniture Company**

The Jubilee Furniture Company is a large used furniture resale outlet that generates income after expenses to support the ministries of OCM, Inc. It also serves as the platform for our employment training program for young adults, providing paid work experience for participants.

Job Responsibilities: The Temporary Warehouse Manager is a part of the warehouse and sales floor team and reports to the Store Manager. The Warehouse Manager is responsible for assisting with on-site management of the store's operations including: maintaining a clean, safe and well-organized dock and receiving area; managing on-site volunteers and employment training participants, carefully moving donated furniture with a team around the store for staging and display and into customer vehicles while providing excellent customer service.

Requirements: Ability to move large sized donated furniture (up to 150 lbs.) with team members using dollies and other moving equipment. Ability to oversee and work in an active, fast-paced, multi-task environment providing good customer service and ability to relate well with a variety of people. The ability to effectively coordinate a small team of workers who are learning new job skills. A commitment to Outreach Community Ministries' Statement of Faith is required.

Status: **Temporary.** 12-week assignment ending on September 16 or 23.

Schedule: Monday-Thursday from 8:00am-4:30pm and Friday 12:00-8:30pm.

Compensation: \$16 per hour.

**Apply Online or
Email Resume to:** **Penni Cannova, Hiring and Recruiting Specialist**
www.outreachcommunityministries.org; pcannova@outreachcommin.org

Date Posted: July 12, 2016

All applicants will be considered without regard to race, color, sex, national origin, age or any other characteristic protected by applicable state or federal civil rights law. OCM, Inc. reserves the right to make faith-based hiring decisions as permitted under Title VII (42 U.S.C. Section 2000e – 1(a))