

University Baptist Church is seeking a Senior Pastor. See the description below for details. Applications (Resume and Cover Letter) must be submitted both via email to jobs@ubcbaltimore.org AND via mail to University Baptist Church Attention Pastor Search Committee 3501 N. Charles St, Baltimore, MD 21218 by June 1, 2015
More details can be found on the church website: www.ubcbaltimore.org

POSITION: Senior Pastor

REPORTS TO: Congregation and the Deacons

GENERAL DESCRIPTION: The Senior Pastor provides spiritual, pastoral, outreach, administrative, and servant leadership to the congregation of University Baptist Church so the congregation might fulfill its mission as a light of Christ in the City of Baltimore. The Senior Pastor relates to and connects with multiple generations and a diverse congregation within an urban environment. In addition, the pastor represents the congregation in denominational or community organizations and activities to learn new ways that the church can support and engage with the surrounding area. Recognizing the importance of spiritual health and one's personal relationship with God, the Senior Pastor takes time for regular prayer, Bible study, rest, and recreation. Lastly, the Senior Pastor extends God's grace to others and leads by example as one who is relational, authentic, transparent, and humble. "But the fruit of the Spirit is love, joy, peace, forbearance, kindness, goodness, faithfulness, gentleness and self-control. Against such things there is no law." Galatians 5:22-23

DETAILED DESCRIPTION:***Worship:***

- Conduct worship that enables people to hear the word of God and participate in personal and corporate devotion and relationship with God.
- Plan, in consultation with the Music Director and Staff, all elements of all regular worship services of the Church.
- Prepare and deliver sermons and lessons at all regular worship services of the Church unless on occasion the congregation authorizes another to fulfill this responsibility.
- Prepare and lead all special worship events of the Church, including Christmas Eve, Holy Week, Thanksgiving, as well as weddings and funerals unless otherwise provided for as authorized by the Church.

Spiritual Formation:

- Guide the spiritual formation of the congregation through teaching, preaching, and leadership by example.
- Work with the Staff and Christian Education Committee to ensure that the Church is provided with opportunities to pray and to study the Bible and the Christian Tradition, e.g. Wed. night prayer service and summer combined adult Church school class.
- Work with the Staff and Missions Committee to ensure that the Church is provided with opportunities to be involved in hands-on service opportunities within and beyond the Church.
- Work with the Stewardship sub-committee to encourage the congregation to give time, talents, and resources in service to God.

Administration:

- Oversee all areas of the congregation's ministry in consultation with the Deacons, Trustees, Church Council, and Committees.
- Support, supervise, manage and provide input for the evaluation of church employees in conjunction with the Deacons and the Personnel Committee.
- Build a sense of team-work among church staff and Committee Chairs. Hold and/or attend regular meetings to coordinate the ministries of the church and facilitate communication.
- Enable Deacons, Church Officers, and Committee Chairs to better perform their duties through training and support.
- Work with the Trustees and Business Manager to see that the facilities of the church are functional and in good repair.

Outreach:

- Have a heart for urban ministries and an understanding of the challenges of sharing the gospel in a city with many differing views and opinions.
- Make a concerted effort to engage new visitors and encourage them to take an active role in the church.
- Provide training opportunities to the congregation for outreach and evangelism.
- Work with the Missions Committee and the WOM (Women on Mission) to support various mission opportunities, to encourage the Church in giving to missions, and to involve the Church in personal mission service.

Pastoral Care:

- Visit or contact church members to encourage their involvement or to address their personal needs (especially all homebound church members).
- Provide pastoral care in conjunction with other staff, committees, and deacons through visitation, counseling, and prayer.
- Make appropriate referrals when necessary and quickly respond to crisis situations which arise in the congregation.

Professional Qualifications:

- Devout personal faith in Christ, familiar with the Baptist tradition (although not necessarily Baptist) and able to fully support the polity and mission of University Baptist Church.
- Graduate theological degree from an accredited seminary or divinity school.
- At least five years of experience in a similar ministry position is preferred.

Working Conditions:

- The position of Senior Pastor requires great flexibility in hours available for work, including evenings and weekends.
- The pastor should be in the office a sufficient amount of time for accessibility to members of the congregation and for regular communication with members of the church staff.