



## POSITION AVAILABLE

Outreach Community Ministries, Inc. (OCM) is a Christian, community service organization seeking to attract and hire a diverse staff of highly competent professional employees.

- Position Title:** **Full-time Lead Teacher  
(Bilingual Spanish/ English a plus)**
- Department:** **Warrenville Youth & Family Services (WYFS)**  
WYFS is a multi-purpose community resource center serving the residents of the Warrenville area in Chicago's western suburbs. Programs include the Community Counseling Center, Case Management Assistance, Mentoring and Quest - an after-school/summer-school program for middle school and high school aged youth.
- Job Responsibilities:** The Lead Teacher will be a member of the youth services team providing after school and summer school services to at-risk 5<sup>th</sup>-10<sup>th</sup> grade students in the Warrenville community. Responsibilities include building effective relationships with students and fostering skill development in the areas of academics, life skills, community service and recreation. The Lead Teacher will also have an opportunity to teach Christian education and lead team building activities. Additional duties include: developing curriculum and materials for 8<sup>th</sup> to 10<sup>th</sup> graders, leading and supporting youth service activities across grades 5-10, transporting students to and from program, facility support, recording keeping and contributing to program reports.
- Requirements:** BA/BS degree in education, social work or a related field; 5 years of previous experience with adolescents; some training or previous experience in educational programs; sensitivity to the needs of students from low-income, high-risk families and culturally diverse backgrounds. A current IL driver's license, good driving record and auto insurance. Basic proficiency in Microsoft Word & Outlook. A Commitment to OCM's Statement of Mission and Faith is required. Spanish language skills a plus.
- Status:** Full-time at 40 hours per week. Academic Year Schedule: M– F from 10:30am to 7pm. Summer Schedule: M– F from 8am to 4:30pm.
- Compensation:** \$16 to \$18.75 per hour (\$33,280 to \$39,000 salary equivalent) based on education, experience and language ability.
- Send Resume To:** Penni Cannova, Recruiting & Hiring Specialist  
[www.outreachcommunityministries.org](http://www.outreachcommunityministries.org) ; [pcannova@outreachcommin.org](mailto:pcannova@outreachcommin.org)
- Posting Date:** **November 7, 2016**



All applicants will be considered without regard to race, color, sex, national origin, age or any other characteristic protected by applicable state or federal civil rights law. OCM, Inc. reserves the right to make faith-based hiring decisions as permitted under Title VII (42 U.S.C. Section 2000e – 1(a))