

Director of Youth and Outreach Ministries

Park Ridge Presbyterian Church (PRPC) is a multi-generational and growing congregation with 250+ members located in Park Ridge, Illinois (northwest suburb of Chicago, IL) whose vision is to “Share God’s Love, Grow in Faith, and Serve as Disciples.” PRPC has a strong commitment to support adolescents and people of all ages develop an active relationship with Christ so that they can navigate life as followers of Jesus and be able to share the love of God with others.

Job Summary:

The Director of Youth and Outreach will be responsible for supporting and leading the expansion of both the youth ministry and outreach ministries into a comprehensive and multi-faceted programs. Responsibilities currently include spiritual and programmatic leadership of a high school Sunday morning small group, co-lead confirmation class of 8th grade students, and community service projects. Summer programming includes an annual high school mission trip. Outreach ministries include special events, local, and global missions.

This position reports to the Senior Pastor and collaborates with the Director of Children’s Ministry and Congregational Life to facilitate strong transitions and engagement of children, youth, and families at various stages of development. Strong technological skills are required to facilitate current and evolving use of the Internet and social media applications for communication, promotion, and outreach.

Essential Functions:

- Envision, design, and implement a comprehensive youth ministry for students that would include participation in Sunday morning worship, service opportunities, and fellowship.
- Provide a caring and encouraging environment where all young people can be open about their challenges and explore, question, discover, grow, and share their faith.
- With the moderator, engage in the leadership of the youth and family ministries committee.
- Connect with parents for support and involvement within the ministry.
- Work cooperatively with all church staff.
- Manage youth communications through all available means, including church website and social media venues.
- This position is devoted 50% to youth ministry and 50% to outreach ministries.
- Develop and maintain budgets for youth and outreach ministries.
- Shape and implement the strategies used to achieve the goals and objectives.

Minimum Qualifications:

- Strong personal faith and commitment to Jesus Christ as Lord and Savior
- Comfortable working within a PC(USA) congregation and in a Reformed theological setting with tolerance for different interpretations of the Bible, and belief that the ultimate salvation of mankind was provided by Jesus Christ unconditionally for those who believe in him.
- Bachelor's degree or equivalent (minimum) or related experience.
- Experience in working with and leading youth programs.

Core Competencies:

- Strong organization and time management skills.
- Strong written and verbal, listening, and interpersonal skills.
- Strong technical skills and proficiency in PC or Apple software applications and communicating with parents and volunteers using email, text, and social media.

Terms of Employment:

- Full time, salaried, and exempt position with Sunday and holiday responsibilities.
- Salary commensurate with education and experience.
- Compensation may include on-site housing (3 bedroom manse).

Application Process:

- Resume and cover letter that highlights your qualifications and includes a statement of faith that identifies why you may feel called to this position.
- Submit above material to Rev. Josh Erickson, senior pastor, at office@parkridgepresby.org.
- Visit <http://www.parkridgepresby.org/staff> for more information about the PRPC ministry team.