

Associate Pastor, First Baptist Church of Plainfield (Youth and Spiritual Development)

Interested candidates are invited to e-mail a resume to:

Email to: office@firstbaptistplainfield.org.

Type "Associate Pastor applicant" in the Subject field

Or mail to:

First Baptist Church Plainfield

1012 Stafford Road

Plainfield, IN 46168

Attn.: Bob Painter, Search Committee Chair

Job Description

Reports to Senior Pastor and shall work with church boards to fulfill ministries of the church

Youth Ministries

Purpose: To serve the church by developing, coordinating and administering an effective and comprehensive ministry to the middle school and senior-high youth of the church and providing leadership to and supervision of volunteers involved in this ministry.

Primary Duties and Responsibilities:

- Conduct the youth ministry program including: Worship, Education, Spiritual Development, Evangelism, Missions, Fellowship, Affirmation of Youth, Support of families and youth.
- With the Senior Pastor and appropriate boards, establish the vision for the youth ministry. Develop and lead programs according to the vision and purpose of the youth ministry.
 - Create outreach programs, activities and events (evangelism).
 - Plan spiritual growth programs, activities and events that include opportunities for youth to worship, fellowship with each other, learn Biblical truths and apply them to their lives (spiritual growth).
 - Plan programs, activities or events, developing youth who want to reach out and serve others, impacting them with the love of Christ (youth leadership).
- Involve youth in all facets of the life of the community of faith, including worship, choirs, educational opportunities, youth activities, denominational activities, church camp and service projects, etc.
- Recruit and train adult volunteers for leadership in youth ministry.
- Build and maintain quality relationships with parents.
- Counsel youth and parents who need guidance, as requested.
- Coordinate fund-raising activities that support special youth activities and trips.
- Build and maintain relationships with youth both churched and un-churched.
- Create and administer an annual youth ministry budget.

Spiritual Development

- Work in conjunction with the Spiritual Development Board to plan and implement an intentional ministry of Christian discipleship and spiritual development through both current/developing ministries and special events, utilizing a variety of available resources and involving leadership from members of the congregation. The objective of these ministries will be to grow believers into effective Christian witnesses and servants, build relationships between members and ministries of the church, and involve people in hands-on application of biblical truths to everyday life.
 - Plan, conduct and promote the Bible teaching ministry of the church's Sunday School program. Develop and oversee a variety of small groups for the church that promote spiritual discipleship and growth.
 - Encourage, mentor, train and equip leaders and volunteers.
 - Develop the structure for connecting people to service and ministry--within the church and the greater community.

Administrative/General Responsibilities

- Attend meetings of the staff, Executive and Spiritual Development Boards and other board meetings as appropriate.
- Represent the church by serving on appropriate denomination committees and community organizations.
- Maintain regularly scheduled office hours to be accessible to youth, parents, staff and the members of the congregation. Keep the church office informed as to how you can be contacted.

Pastoral

- Maintain own spiritual growth and development
- In coordination with the Senior Pastor:
 - Participate in worship services
 - Visitation of members/regular attendees

Job requirements/qualifications

- Must be a born-again Christian with a maturing relationship with Christ
- Must have a strong desire to serve God
- Bachelors degree, or equivalent in a related field (Biblical Studies, Humanities, Social Services, etc.) or life experience
- Minimum one-year experience as a staff member in a ministry leadership capacity
- Must embrace Christian discipline and preferably with an American Baptist background
- Excellent written and verbal communication skills, technology skills
- Must possess a proven ability to work effectively with congregation, diverse individuals and teams of volunteers
- Conflict management skills