

**ASSOCIATE PASTOR
JOB DESCRIPTION**

Title: Associate Pastor

Description: To provide pastoral oversight and coordination of ministries in support of the MISSION of North Suburban Church.

Mission: *"We want to connect with people at the WELL, disciple them in the WORD, and send them out as empowered Christians to transform the world."*

Scope of Work:

- 1) To oversee, coordinate, and support MINISTRIES OF THE WORD.
 - a. Ministries of the WORD
 - i. Adult Discipleship
 1. Life Groups
 2. Adult Education
 - ii. Student Discipleship
 1. Provide oversight, supervision, coordination, and evaluation of the Director of Student Ministries
 2. Provide oversight, supervision, coordination, and evaluation of the Children Ministries Director
- 2) To oversee, coordinate, and support MINISTRIES OF THE WORLD.
 - a. Provide leadership for Global Outreach Team in support of the Global Partners
 - b. Provide leadership and coordination for existing Local Outreach Ministries
 - c. To work with the Senior Pastor in the development of the Vision Intersection Profile and Ministries that will effectively reach out into the local community.
- 3) To serve on the Pulpit Teaching Team, providing 25-40% of the messages
 - a. Coordinate and collaborate on messages with the Pulpit Teaching Team
 - b. Serve on the Pulpit Planning Team in selection of Topics
- 4) To coordinate and work closely with the Staff as a team member.
- 5) To assist the Senior Pastor in providing Pastoral Care and Visitation
 - a. Hospital Visitation, as needed or required
 - b. Home Visitation, as needed or required
 - c. Counseling, as needed or required
- 6) Fill in for the Senior Pastor, as needed
- 7) From time to time, work on special projects at the discretion of the Senior Pastor (as time permits and as may be necessary).

Accountability: The Associate Pastor will report directly to the Senior Pastor.

Important Relationships: Work closely and coordinate with the Staff.
Work closely with the Director of Worship Arts when teaching.
Work closely with the Elders, as needed or required.

Qualifications:

- Master's Degree of Divinity or equivalent required prior to start date
- Agreement, support, and alignment with the Church's Statement of Faith, Constitution, By-Laws, Policies, and Employee Handbook

Remuneration: Competitive Compensation package is negotiable