

Application for Internship III

Due Date: December 1

This application is for the purposes of Northern Theological Seminary, and must be submitted to the Supervised Ministry Office to be eligible to register for SM 514, the Internship III course. **It is the student's responsibility to contact the internship site, identify an appropriate supervisor, and apply for an internship.** Approval of this application by the Supervised Ministry Office is a pre-requisite for registration in SM 514.

Please identify the Internship III option you are applying for:

- Clinical
- Crisis ministry
- Cross-cultural ministry
- DuPage County Convalescent Center
- Edwards Elmhurst Hospital
- Swedish American Hospital
- Lawndale Christian Health Center
- Student's Chosen Site (See "Student's Chosen Site Option and Application" form)

Name of Student: _____

Daytime Phone: _____

Evening Phone: _____

Email: _____

Address: _____

Employer: _____

Supervisor's Name & Phone/Email: _____

I UNDERSTAND that this Internship III placement fulfills part of the requirements of the Northern Seminary MDIV Degree, and is considered to be an integral part of equipping persons for ministry. Internship III may also be utilized in the MACM Degree program. I have conferred with my Academic Advisor about how this course fits into my degree plan. I agree to attend weekly campus meetings in the SM 514 Internship III Course, and to complete 160 hours of volunteer pastoral care ministry, 80 of these to be concurrent with the SM 514 Internship III Course in the Spring.

By signing below, the student gives permission to the Internship III Professor, the Site Supervisor, and the Supervised Ministry staff to discuss the student and her/his application and autobiographical statement in person, in writing, or by telephone.

The Internship III Site Supervisor agrees to hold weekly supervisory meetings and give guidance to the student in her/his chosen objectives and to provide opportunity for the student to perform 160 hours of volunteer pastoral care ministry.

Student Signature

Date

Site Supervisor's Signature

Date

Application Approved by Supervised Ministry Office _____ Date _____

Autobiographical Statement

1. Please provide and attach to this application packet a reasonably full account of your life in 5-7 typed pages, including important events and significant relationships as well as how these have helped to shape you. Describe your family of origin and your current family relationships and their impact on your understanding of your pastoral identity.
2. Include a description of the development of your religious life, including how events and relationships have affected your faith and informed your belief system.
3. Write a brief statement of your theological understanding of your gifts and talents as they weave into your vocational calling.
4. Conclude with a full description of the ministry setting you have selected and your educational goals, including how you hope working in this setting will be helpful in meeting your goals for ministry.

Student's Chosen Site Option

If you desire to complete your hours at a site not specified above, please fill out the form below with the following information. This is in addition to the Autobiographical Statement and the above form.

Site Supervisor qualifications:

- Has earned a minimum of a Master's degree in a ministry discipline or its equivalent as determined by the Supervised Ministry Director.
- Has, ideally, successfully completed at least one unit of Clinical Pastoral Education (ACPE) or its equivalent as determined by the Supervised Ministry Director.
- Has served a minimum of five years in a full-time ministry placement of the area in which the supervisor will be eligible to supervise - or its equivalent - as determined by the Supervised Ministry Director.
- Is available and willing to mentor a seminary student during her/his service and is able to offer experience in leading critical situations and pastoral care experiences.
- Is able to offer the student at least 160 hours of ministry experience.
- Is able to meet with the student one-hour weekly for theological reflection and mentoring.
- Is not a family member of the student, current employer/supervisor of the student, or a current seminary student.
- Is not supervising more than two Northern Seminary students concurrently.

Student's Chosen Site Application

Site Name: _____

Address: _____

Phone & Website: _____

Supervisor's Name/Position: _____

Supervisor's Phone & Email: _____

1. Attach a brief position description and list below three to five of your primary responsibilities at the site:

- a.
- b.
- c.
- d.
- e.

2. Attach the Site Supervisor's Resume or CV

I UNDERSTAND that this placement fulfills part of the requirements of the Northern Seminary MDiv. Degree, or may fulfill requirements for the MACM Degree, and is considered to be an integral part of equipping persons for ministry. The student agrees to attend weekly campus meetings and to perform 160 hours of volunteer pastoral care ministry.

By signing below, the student gives permission to the Internship III Professor, the Internship Site Supervisor and the Supervised Ministry office staff to discuss the student and her/his application/autobiographical statement in person, in writing, or by telephone.

The Site Supervisor agrees to hold weekly supervisory meetings and give guidance to the student in her/his chosen objectives and to provide opportunity for the student to perform 160 hours of volunteer pastoral care ministry.

Student Signature

Date

Site Supervisor's Signature

Date

Application Approved by: _____

Supervised Ministry Office

Date

Please submit your completed application to the Northern Seminary Supervised Ministry Office:

Northern Seminary
Office of Supervised Ministry
660 East Butterfield Road
Lombard, IL 60148
PH: 630-705-8109