

Director of the Academy of Faith and Leadership Lutheran Theological Southern Seminary of Lenoir-Rhyne University

Reports to: Associate Dean – School of Theology

General Description/Primary Purpose

The Director of the Academy of Faith & Leadership will lead this seminary initiative that aims to offer relevant and compelling resources for the church through continuing education and lifelong learning opportunities. The ideal candidate will both maintain current program offerings and utilize a creative and innovative spirit to imagine new avenues by which to connect more deeply with the broader community and to equip disciples of Christ for their work in the world as the needs of the church continue to shift.

Requirements

- Bachelor's degree
- Excellent written and oral communication skills
- Highly detail oriented
- Experience planning events of various sizes
- Ability to multi-task effectively and work on multiple projects simultaneously
- Highly self-motivated & can work independently as well as part of a team
- Well organized and ability to work with minimal supervision
- Proficient with technology, including but not limited to Microsoft Office Suite, social media platforms, and Constant Contact
- Ability to speak with confidence in front of a group as a representative of the seminary
- Occasional night and weekend work

Primary Responsibilities

- Set annual calendar of AFL events
- Plan & execute all AFL events
- Market/publicize all AFL events
- Develop and manage Certification in Public Safety Chaplaincy Program
- Develop Certification in Spiritual Direction
- Maintain AFL webpage, Facebook page, and seminary's YouTube site
- Work in cooperation with other seminary departments and staff to maximize the impact of AFL and to ensure clear communication

- Occasional regional travel to represent AFL on behalf of the seminary at events such as ELCA synod assemblies, United Methodist annual conference, and rostered leader gatherings.
- Publish AFL e-newsletter and articles for seminary publications that advance the mission of AFL
- Oversee and manage the AFL budget
- Serve as the primary representative of the seminary at all AFL events
- Other tasks assigned by supervisor

Current AFL Programs

- Lectures/workshops/retreats/seminars for clergy and lay audiences of diverse denominations (an average of ten per year)
- Southern Leadership Summit
- Study Leave for Church Leaders
- *What Does This Mean?* video series
- Certification in Public Safety Chaplaincy (launching in 2015)
- Certification in Spiritual Direction (under development; launching in 2016)

This position is a one-year, renewable contract.

Full time (35 hours/week) with benefits.

Classification: exempt.

For further information about the Academy of Faith and Leadership, please see the AFL website at <http://ltss.lr.edu/afl>.

Apply only by clicking [here](#).