

1. Is Community Life a full time position?

No, Community Life is a volunteer position, which requires a 80 hour, per month commitment. This time will be spent conducting all the core responsibilities, which help build a culture of genuine community within the apartment community and neighborhood.

2. Does it cost to participate in the Community Life program?

No, it does not cost a Community Life anything to participate in this volunteer program. A 2 bedroom apartment is furnished to the Community Life team at no cost, which we recommend be used for residing on property.

3. Am I liable for taxes on the apartment?

No, the apartment is leased to the Institute for Community; the parent charitable 501c3 corporation of Community Life. In order for us to carry out the mission of the Community Life program, our volunteers are able use the apartment as the launching point of their community mission. It is leased to the IFC team uses it as volunteers to our nonprofit mission.

4. Am I responsible for utilities and renters insurance at my apartment?

Yes, you are responsible for setting up utilities in your own name for as long as you reside at the apartment community. You are also required to have renters insurance in case of any unforeseen circumstances. You may provide your own insurance company, or the leasing office of your community may also suggest one.

5. What is a Community Life team?

A Community Life team consists of two adults, who may be married or single people of the same gender. A Community Life team works with onsite management, the residents, the surrounding neighborhood and the Community Life regional director in order to build cultures of genuine community among apartment residents. Experience in neighborhood transformation, group leadership, and the desire to help people transform are desirable character traits for future team members.

6. Will Community Life find me a roommate?

It is highly recommend that each candidate bring their own potential partner with them when they begin the interview process. We have accommodated otherwise, but it is highly recommend having someone with whom you have prior relational experience as your teammate.

7. What is my time commitment?

The time commitment is for an initial 18 month term. Each month requires a minimum of 80 hours per month.

8. Is there training?

Yes, the Community Life regional director will be responsible for training each new team over 1 month. There is a training/transition month when a team is allowed to locate to the property if they desire, become acquainted with the neighborhood, and complete the Neighborhood Transformation Training.

9. What is the interview/application process?

There is always an initial, information interview. After fully understanding the Community Life program, each candidate is allowed to reflect in order to decide if they want to pursue the program. If someone decided they do want to pursue, they go to the Community Life website and fill out the "Interested in Being a CLA" section. Once that's has been submitted and reviewed, the candidate will receive an application, background check form, and required to submit a resume. After all that is completed, a second interview will be conducted. If the regional director decides to move forward with a team of volunteers, they will place them before the onsite management for a final review. If there are no objections for the site team, we will move forward with finalizing the volunteer contract and choosing an apartment and start date.

The Community Life Program

Community Life Architect – Volunteer Description

General Description

Candidate will champion and facilitate creating quality relationships where people live in existing residential communities. Comprehensive training provided by the developer of the community building program (National Institute For Community, Inc.), including ABCD Leadership Training Program and ongoing support and development.

Responsibilities include program delivery, oversight of Community Life social media, new resident welcome visits, existing resident contact, community liaison to on-site management staff, training and development of community leaders and management staff regarding community basic principles of asset based community development.

Candidates will be evaluated on the responsibilities, enthusiasm for learning, commitment to relationships, ability to enroll and develop community leaders, communication skills and on-line community experience.

Part-time position (20 hours per week per team of 2) requires schedule flexibility and a desire to build a legacy while serving God, family, and community.

Work Experience Requirements

Leadership and community engagement history evidenced through action.

Prior experience in asset based community development curriculum/projects desirable.

Educational Requirements

Bachelor's Degree desired, preferably in a field related to "community," but not required.

Job Details

Location: Various properties throughout the Midwest

Position reports to Bill Barton, Director of the Community Life Program

Medical benefits [not provided].

Other Benefits [Housing included on-site]

Training and travel expenses paid by National Institute For Community, Inc.

Primary Job Responsibilities

Program delivery

- Helping residents connect to each other and their neighborhoods
- Community asset mapping and development
- On-line social media content, training, and promotion
- Community partnership development with property staff
- New resident welcome visits and connection to community
- Participation in special community building events in partnership with property staff
- Champion asset based community development principles with property staff, residents, and community partners
- Motivate, mentor, and inspire abundant life in others