

BRIMSON GROW LIBRARY

Borrowing Responsibilities

By applying for library privileges at Brimson Grow Library I agree to:

- **Return borrowed materials when due.**

A library maintains shared resources for the whole community. The prompt return of materials, especially when recalled, ensures access for everyone. Brimson Grow Library charges daily fines for overdue materials.

- **Take proper care of borrowed materials.**

Please avoid exposing library materials to food or drink, and do not leave them where they could be damaged (outside, on a car dashboard in the sun, etc.).

Borrowers should inspect materials for damage or writing *before* checking them out as they will be responsible to repair or replace damaged items when they are returned.

Please rewind video and audio cassettes before returning them.

- **Pay for the replacement of lost materials.**

When borrowing materials from a library, you also assume the responsibility to pay for the replacement of those materials if they are not returned.

- **Respect the Library and others using it.**

Please do not bring food or drink (except in covered containers) into the Library and supervise any children who may be accompanying you.

- **Keep my account up to date.**

Please notify the Library if your address or any of your contact information changes. If we have your current email address, you can receive email reminders when your checked out items need to be either returned or renewed. Library cards need to be renewed annually.

*A complete list of library policies and practices is available on the Library's web site,
<http://www.seminary.edu/library>*